



Our Motto Students Come First
Our Mission Building Strong Foundations to Create Bright Futures
Our Values Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance, and Diversity
Our Vision Learning Without Limits...Achievement for All

HIGH QUALITY TEACHING & LEARNING ENGAGEMENT OF ALL STUDENTS, FAMILIES, & COMMUNITIES EFFECTIVE POLICY & PROCEDURES HEALTHY, SUSTAINABLE PHYSICAL & SOCIAL ENVIRONMENTS

Accountability Topic: Transportation

Date of Board Meeting:

June 16, 2022

Strategic Priority:

- High Quality Teaching and Learning
- Engagement of All Students, Families, and Communities
- Effective Policy and Procedures
- Healthy, Sustainable Physical & Social Environments

Quality Indicator(s) (if applicable):

- QI 1.2 Regular actions are taken to ensure busses and facilities are safe and healthy.
- QI 4.1 Quality recruitment, orientation, staff development, disciplinary, evaluation and supervisor processes are developed and effectively implemented.
- QI 6.2 The Director keeps the Board informed about Division operations.

Key Measures:

- The Good Spirit School Division 2021-22 Strategic Plan

Targets:

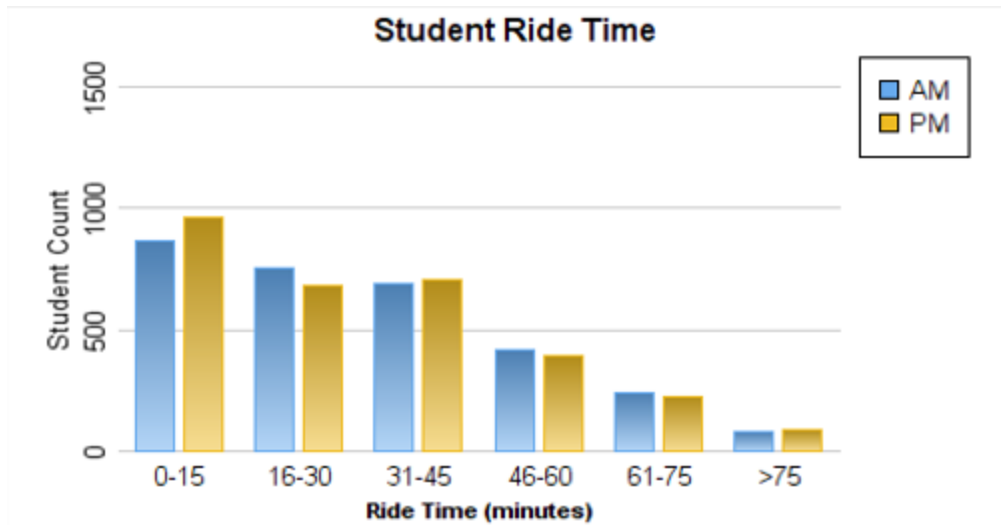
- Re-implement the scan card project for the 2022-23 school year, as continued testing has led to improved performance and results.
- Collaborate with HR and other divisions to improve recruitment strategies.
- Analyze fuel usage to minimize costs.

Data:

- Route cancellations

Month	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
Mechanical	2	2	3	5.5	20.5	6.5	8.5	1.5	1.5
Weather	0	0	62.5	0	319	201	110.5	61	3
Medical	18.5	18.5	5.5	4	12	23.5	15.5	30	22
Personal	1	1	2.5	1.5	1	2	4.	1.5	1.5
Other	23	47	29	1.5	37.5	2	21.5	14	18

- Majority of "Other" cancellations are a result of a bus driver isolating after being deemed a close contact and the lack of a spare driver causing a vacant route.
- Majority of "Weather" cancellations in January, February, and March were division-wide cancellations.
- Ride stats
 - 2697 GSSD students, 215 CTT students for a total of 2912 students transported
 - 20,264 daily km
 - Longest ride time – bus driver’s child – 150 minutes
 - Longest ride time – non-bus driver’s child – 105 minutes (McBride Lake)
 - Average ride time is 31 minutes



- GSSD received eight new Thomas buses in December and has ordered nine more, expected to arrive in early August.
- GSSD purchased two new trucks for the facilities technicians in December, which were then outfitted with similar tool and ladder mounting options as previous units.

Key Strategies Employed:

- Collaboration with senior management, the education team, and the public to reconfigure the boundaries and grade configurations of the Melville and Grayson attendance areas
- Continue to build relationships between bus drivers, administrators, and families.
- Modified tender documents to better specify what is needed in the fleet renewal plan.
- Discussion with senior management, Sask Health, and the education teams to deal with COVID-19 concerns and closures.
- Discussion with bus drivers and local government officials regarding road conditions related to weather during the 2021-22 school year.
- Upgraded the Cummins software to provide the technicians in the bus garages more control of programming. This has allowed us to save funds by keeping more repair in-house.
- Continue to evolve the team-based decision-making focus in the transportation department.

Future Strategies:

- Fully implement BusPlanner Workflow to allow the schools to utilize an electronic method for charter bus requests.
- Fully implement BusPlanner Web for the GSSD school locator. This will allow GSSD to move away from the pricey Baragar software.
- Introduce new software to the bus garages for improved documentation and inventory control.

Risk Assessment: Fleet Vehicle Usage

Impact Categories	Insignificant	Minor	Moderate	Major	Catastrophic
Financial	Financial impact of the event is less than \$50,000	Financial impact of the event exceeds \$50,000, but less than \$150,000	Financial impact of the event exceeds \$150,000, but is less than \$250,000	Financial impact of event exceeds \$250,000, but is less than \$500,000	Financial impact of the event exceeds \$500,000

Comments & Mitigation Strategy	Ensure all policies are adhered to.				
Reputational	One negative article in a publication	Negative articles in more than one publication	Short term negative media focus and concerns raised by stakeholders	Long term negative media focus and sustained concerns raised by stakeholders	Stakeholders lose faith in management or Trustees
Comments & Mitigation Strategy					
Managerial Effort/Capacity	Impact can be absorbed through normal activity	Some management effort is required to manage the impact	Can be managed under normal circumstances with moderate effort	With significant management effort, can be endured	Potential to lead to the collapse of the organization
Comments & Mitigation Strategy	Analyze and update the Fleet Vehicle AP to ensure GSSD is covered with insurance, but not to restrict to the point that fleet vehicles usage is not optimized.				
Government Relations	Routine ministerial inquires	In-depth ministerial inquires	Concerns raised by Ministry of Education	School division's ability mandate is questioned	Ministry of Education loses faith in the organization
Comments & Mitigation Strategy					
Legal	Legal action threatened	Civil action commenced/small fine assessed	Criminal action threatened/moderate fine assessed	Criminal lawsuit commenced/significant fine assessed	Jail term of any length for a Trustee/Director; multiple significant fines assessed
Comments & Mitigation Strategy					
Student Outcomes	Immaterial impact on student achievement	Student achievement metrics begin to show a decline	Parental complaints submitted related to student achievement	Overall student competency levels are below standards	Inability to satisfactorily deliver curriculum or key programs
Comments & Mitigation Strategy					

Likelihood
The likelihood of identified risks is to be assessed by estimate the probability of the risk occurring during the planning horizon.

Rare	Unlikely	Moderate	Likely	Almost Certain
Extremely rare in the sector. Once in more than 10 years at the school division.	Has occurred occasionally in the sector. Once in 5 to 10 years at the school division.	Periodic occurrence in the sector; possible occurrence. Once in 3 years at the school division.	Has occurred previously and could reasonably occur again. Once in 1 to 2 years at the school division.	Extremely likely to occur. Multiple times per year at the school division.

Summary Comments:

- Year-over-year, GSSD ridership has increased by over 70 students. GSSD has ensured efficiency, doing so with fewer routes and fewer daily km, while decreasing the average ride time by nine minutes.

Recommended Decision/Motion:

“That the Board accept the accountability report on Transportation as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO
 Good Spirit School Division